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> C-3, HSVP HQ, Sector-6, Panchkula, Haryana.

To

All Zonal Administrators, HSVP (In the State).

Memo No. CITO/2023/ 32719

Dated 16/02/2023

Subject: Procurement of Desktops and Printers for various field offices.

In reference to the above cited subject, it is intimated that the matter regarding requirement of desktops and printers for various field offices was discussed in the meeting dated 25.01.2023 and it has been decided by W/CA, /HSVP that all the Zonal Administrators be asked to purchase the desktops and printers for their field offices. Further the cost and the requirement must be specified. The utilization certificates of the equipments shall also be sent to the this office.

> Chief Information Technology Officer, HSVP, Panchkula.

Endst. No. CITO/2023/

Dated

A copy of above is forwarded to the following for the information.

- 1. All SEs, HSVP (In the State).
- 2. All Estate Officers, HSVP (In the State).
- 3. PS/CA for the kind information of Worthy Chief Administrator, HSVP.

Chief Information Technology Officer, HSVP, Panchkula.