

From

The Chief Administrator  
HUDA, Panchkula.

To

All the Administrators of HUDA in the State.  
All the Estate Officers of HUDA in the State.

Memo No. DA/2016- 128-52

Dated: 21-1-16

**Subject:- Regarding supply of record in Court Cases to the Counsels.**

Reference to the subject cited above.

It has been observed that in Court cases generally files are sent to the counsels by the O/o concerned Administrator/ Estate Officer which also contain irrelevant documents vis-à-vis the court case for preparing written statements or drafting appeals/ LPA/SLPs resulting into delay and confusion.

It has been decided that henceforth in every court case only relevant record shall be sent to the counsels along-with forwarding letter under the signatures of concerned Assistant District Attorney. Similarly, whenever a document is sent to the counsel, the same should be sent alongwith forwarding letter under the signatures of concerned ADA clarifying the contents of the documents (wherever required) in the interest of court cases.

In case of non compliance of above instructions, appropriate disciplinary action shall be initiated forthwith.

J. 21/1/16  
(Anil Aggarwal),  
District Attorney,  
For Chief Administrator,  
HUDA, Panchkula.

Ensdtd. No. DA/2016- 153-65

Dated: 21-1-16

A copy of the above is forwarded to the following for information and necessary action:-

1. PS/ AG Haryana for information of Ld AG.
2. Legal Cell, Haryana Bhawan, New Delhi.
3. All the DDAs/ ADAs posted in the office of Zonal Administrators/ Estate Officers and H.Q to ensure strict compliance.

J. 21/1/16  
(Anil Aggarwal),  
District Attorney,  
For Chief Administrator,  
HUDA, Panchkula.