

## **POLICY GUIDELINES - PROVIDING FREE TREATMENT TO POOR PATIENTS**

From

The Chief Administrator,  
Haryana Urban Development Authority,  
Panchkula

To

1. All the Administrators, HUDA in the State  
2. All the Estate Officers, HUDA in the State  
Memo No. A-Pwn- UB-II-08/29630-50 Dated 13-08-08

**Subject: Policy Guidelines for ensuring implementation of terms and conditions of allotment regarding free treatment to the Poor persons or patients and making it mandatory for the Hospitals to maintain record and registers thereof.**

1. This is in furtherance of this office memo no. A-14-97/16291-311 dated 12th May, 1997, 9687-94 dated 7<sup>th</sup> April, 1998 and A-1-98/32463 dated 6th November, 1998 on the subject cited above.
2. Whereas HUDA has been allotting sites in HUDA Sectors to various Hospitals with specific terms and conditions for providing free treatment to poor persons or patients in consonance with the guidelines issued on the subject from time to time. The matter pertaining to providing free treatment to poor patients by the hospitals which are allotted sites in HUDA Sectors has been engaging the attention of the Haryana Urban Development Authority since long. This issue was consequently placed before the Authority in its 101st meeting held under the chairmanship of the Chief Minister, Haryana on 11th June, 2008 under agenda item No. A-101st (3) Suppl. wherein detailed policy guidelines were approved for ensuring implementation of terms & conditions of allotment regarding free treatment to the poor persons or patients and making it mandatory for the Hospitals to maintain necessary records and registers thereof.
3. The following policy procedure is hereby prescribed-

### **I Eligibility**

- i) Any person having a BPL card, Class IV employees of Haryana Government or undertakings or any other person having monthly income not exceeding Rs. 5,000/- per month will be classified as belonging to weaker section of society and would be entitled for treatment as spelt out in the policy on the subject.
- ii) The benefit under the policy will be restricted to poor persons of Haryana domicile only.

### **II Outdoor Patients**

The Hospital Administration of those Hospitals which have been allotted sites in HUDA Sectors or any Urban Estate of Haryana shall provide free services to 20% of the total out-door patients being attended to by them on first come first serve basis to such patients.

### **III Indoor Patients**

The Hospital Administration shall reserve 10% of the beds for free-of- cost to the members of the weaker sections of the society as defined above.

### **IV Super Speciality Hospitals**

- i) The Super Specialty Hospitals shall charge subsidized rates i.e. 30% of the normal charges for 20% of the functional beds in addition to providing free OPD services to 20% of patients of weaker sections of society as mentioned above.
- ii) The patients under this category may be referred by the following
  - A) Chief Minister, Haryana.
  - B) Health Minister, Haryana.
  - C) Civil Surgeon or Nodal Officer of the District.
  - D) District Red Cross Society after approval by the President-cum-Deputy Commissioner.

## V Emergency Treatment

It will, however, be mandatory for the Hospital Authorities to admit and provide treatment to the eligible patients brought to the hospital in emergent situations even without formal reference from the above authorities in advance. The formality of reference can be completed subsequently.

## VI Monitoring Committee

- i) The following officers shall constitute the Monitoring Committee for ensuring the implementation of terms and conditions of the policy under reference.
    - A) Administrator, HUDA (Chairperson)
    - B) President of Distt. Red Cross Society or his Nominee (Member)
    - C) Civil Surgeon of the Distt. (Member)
    - D) Estate Officer, HUDA (Member Secretary).
  - ii) The Hospital Administration shall maintain a separate Register for such patients who have been provided free OPD/ Indoor beds/ super specially treatment.
  - iii) The register shall be made available for scrutiny from time to time by Administrator HUDA, Estate Officer and President Red Cross Society or his representative.
  - iv) The concerned Hospitals will submit quarterly report in this behalf to the concerned Estate Officer who will further transmit a copy to the respective Administrator, HUDA for verification of the implementation of the terms and conditions stipulated in the policy.
  - v) The Committee shall meet regularly at least once in a quarter to review the implementation of terms and conditions. The Hospital Administration shall supply such information as may be asked by the committee. The Committee shall also send its recommendations for better implementation of the services to poor patients to the chief Administrator HUDA from time to time.
  - vi) In case of Violation of these instructions, the Estate Officer, shall be competent to proceed for resumption of the plot (on the recommendations of this Committee) as per HUDA Rules and Regulations.
4. You are, therefore, requested to initiate appropriate steps to ensure the compliance of the policy guidelines in letter and spirit and communicate this policy to all such allottees by Regd. Post for strict compliance. You are further requested to send acknowledgement of the receipt of this communication along with action taken report by 31.08.08 positively.

This may be given TOP PRIORITY.

(T.C. Gupta, IAS)  
Chief Administrator  
Haryana Urban Development Authority  
Panchkula

Endst. No. A-pwn-UB-II-08/29051-29119 Dated

A copy of above is forwarded to the following for information and necessary action.

1. All Deputy Commissioners-cum- Presidents, Distt. Red Cross Societies in Haryana State.
2. The Director General, Health Services, Sector-6, Panchkula.
3. All Civil Surgeons in Haryana State.
3. The Chief Controller of Finance, HUDA, Panchkula.
5. The Chief Engineer, HUDA, Panchkula.
4. The Chief Engineer-I, HUDA, Panchkula.
7. The Sr. Architect, HUDA, Panchkula.
5. The L.R. HUDA, (HQ), Panchkula.
9. The Enforcement Officer HUDA (HQ), Panchkula
6. The Deputy ESA, HUDA (HQ), Panchkula.
11. Dy. Supdt. /All Assistants/ Record Keeper of Urban Branch, HUDA (HQ).

(A.K. Yadav, IAS)  
Administrator (HQ)  
for Chief Administrator  
HUDA, Panchkula

### Internal Distribution)

Sr. Secretary to Hon'ble CM/ chairman, HUDA for the information of the chairman.

- ii) PS/FCTCP for the information of FCTCP.